

Frequently Asked Questions (FAQ)

2018 Grants

01

Can the project title required when registering at the platform be changed afterwards?

Yes. You can edit and change this field inside the application form.

02

Is it possible that a proposal has two principal investigators / co-PI?

Yes. However, the PI indicated in 1st place will be the person the BIAL Foundation will always be in touch with and the one that will sign the Research Funding Agreement together with the Host Entity, in case the application is approved. The second person may be a **co-PI**. Attachment 4 of the online application only applies to the PI.

03

Is there a limit on the number of proposals I may submit as Principal Investigator (PI) or take part in?

No. There is no restriction on the number of different proposals you may submit or take part in, but the likelihood of having multiple proposals approved as PI or co-PI is small.

04

A member of the research team is involved in an ongoing project supported by the BIAL Foundation. Is it possible to apply to a new grant?

Yes. Nevertheless, in case the submitted project is approved for funding it can only start after the ongoing projects of any research team member, regardless of its project role, are concluded with success. Furthermore, according to the Regulation, a new project may only be supported in case the ongoing projects are concluded by October 2019.

05

Does the BIAL Foundation support master or PhD projects?

The BIAL Foundation assesses and supports scientific research projects. These projects may be developed for the purpose of a master or PhD. However, the Foundation does not pay for any tuition fees and will only take into consideration the research project timeline.

06

Does the BIAL Foundation accept applications without a Host Entity?

No. You must have a Host Entity that supports the development of the project within their facilities. In case the project is approved, the Host Entity will sign the Research Funding Agreement and receive the funding.

07

Is it possible to include figures, images or graphs in the application?

In the editable fields, you can only insert text. Nevertheless, if you find necessary to add figures, images or graphs, for the Scientific Board appraisal, you can upload them in the section "ATTACHMENTS REQUIRED TO SUBMIT APPLICATION – 7. Other attached documents (optional)". Each file cannot exceed 5MB. You should draw the attention of the Scientific Board to the attached files in the section "Research Plan and Methods".

08

In the section “Funded Projects”, can I mention ongoing or concluded projects of other research team members?

Yes. In this section you should list all the projects funded by the BIAL Foundation that a research team member has taken part in, regardless of its project role.

09

What should I include in the expected output indicators field?

You must specify the number of papers and actions you expect to achieve with this research project during its duration. Be positive, but also realistic in terms of your expectations. If the proposal is approved, you have to ensure that the team is able of carrying out the project as described in the proposal and achieve in full the expected outputs.

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Which are the eligible expenses?

The funding can be used to support:

- a) **Human resources** - Remuneration of the team members (including the PI), of office staff and of external staff hired for the project. The remuneration can cover taxes, social insurance contributions and other deductions.
- b) **Missions** (max. 10% of the global budget) - Expenses resulting from project-related participation in conferences, travel for fieldwork, meetings and visits. E.g.: travel expenses, registration fees, daily allowances and accommodation.
- c) **Consultants** - Consultancy expenses for project support. Persons that may collaborate on the project and receive financial support for travel, accommodation and meals and remuneration for consultancy work done on support of the project.
- d) **Acquisition of goods and services** - Expenses related to acquisition of goods or services for the project properly documented by Invoice/Receipt and compensation to research subjects for participation in studies. Also included in this category are other current expenses directly related to execution of the project (e.g., consumables, reagents, etc. and acquisition of books and subscriptions to scientific journals when these fall within the scope of the project).
- e) **Other costs** - Expenses not covered by the preceding categories, such as publication costs, etc.
- f) **Equipment** (max. 50% of the global budget) - Expenses related to the acquisition/renting of software, instruments and equipment, provided they are directly and unequivocally used by the project and remain confined to the project during the period of its execution.

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Can I include in the budget expenses that expectedly will be made after the end date of the project?

No. All the expected expenses must be incurred during the project duration.

12

Are overheads/indirect costs illegible?

No. Overheads/indirect costs or payments for the use of any of the facilities or equipment of the Host Entity or the Research Centre where the project will be conducted are not illegible and will not be accepted.

13

Is additional funding from the host entity or other entity required for an application?

No.

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I would like to upfront a large proportion of the payment early in the beginning of the project. Is this possible?

No. In principle, the total amount should be smoothly and equitably divided during the project duration. At least 3 instalments should be considered and the final payment (made after approval of the final report) must be no less than 10% of the total amount.

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If the proposal is approved, will the amount awarded be equal to the proposed budget?

The BIAL Foundation reserves the right to adjust the proposed budget according to the reviewing process.

16

Is there a specific template for the CVs?

No. It is not specified the information needed, however the CV should be in English and have 4 pages maximum. A CV including all the information you find relevant for the Scientific Board appraisal must be uploaded for each team member.

17

Should the Research Project be submitted to the ethics committee in advance?

Yes. Whenever the Research Project involves the use of animal and/or human subjects it is required proof of its submission to the competent ethics committee(s) when applying to the BIAL Foundation. You can upload: a letter from the ethics committee acknowledging receipt of submission for review, an automatic email received, a print screen of the platform, or other document, depending on the system used by the Committee. Afterwards, in case the Research Project is approved for funding, proof of the ethics approval must be uploaded before the BIAL Foundation issues the Research Funding Agreement.

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The data collection will be carried out in more than one country. Is it necessary to submit the Research Project to the competent ethics committee of each country?

Yes.

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Can I submit an application by email because I faced some problems submitting the application online?

No. The BIAL Foundation cannot accept applications unless they are submitted via the Bial Foundation Grants Management System (BF-GMS) by the requested deadline - 31st of August 2018. Applications are not accepted in any other format or sent by another mechanism. Due to the large number of applications expected, there may be technical issues during the hours close to the deadline. We therefore recommend that you submit your project proposal well in advance of the deadline.

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When will the outcome of my application be known?

All applicants will receive an e-mail letting them know the decision within four months after the deadline for submission of applications.

Can I appeal against the decision to not fund my proposal?

No. The BIAL Foundation works hard to ensure that all proposals are thoroughly considered and that everyone is treated equally and fairly. However, we will not consider appeals against the decision to not fund a proposal.
